

## **TODWICK PARISH COUNCIL**

Minutes of the council meeting held in Todwick Village Hall at 7.00 p.m. on Tuesday the 21<sup>st</sup> of December 2021.

Covid-19 protection measures were in place.

### **Present**

Councillor Davis  
 Councillor Dixon – Chairman  
 Councillor Jeffrey  
 Councillor Morley  
 Councillor Newbold  
 Councillor Wright  
 J R Walker – Clerk & Financial Officer

### **21/132 APOLOGIES**

An apology had been received from Councillors Carter and O’Sullivan and their reason for absence was approved.

### **21/133 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

(a) Councillor Dixon declared an interest concerning agenda item 6(b). He had in the past been employed by WRS Solutions which was one of the companies who had submitted quotations for the installation of CCTV at the recreation ground. He would not be participating in any decision related to this item.

(b) No requests were received for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests

### **21/134 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS**

No items were raised.

### **21/135 PARISH COUNCIL MEETINGS**

#### **Resolved:**

That the minutes of the meeting of the Parish Council held on Tuesday 21<sup>st</sup> November 2021 be confirmed as an accurate record and signed by the Chairman.

### **21/136 REPORT BY THE CLERK AND FINANCIAL OFFICER**

The Clerk and Financial Officer had written another letter to Business Stream and obtained further compensation of £50. He had received nothing further from Barclays Bank or the Financial Ombudsman in connection with his complaint concerning cheque number 101647.

|  |        |
|--|--------|
| <u>Monies received</u>                               | £      |
| 1. Barclays Bank – Interest                          | 1.57   |
| 2. Business Stream – Additional Compensation Payment | 50.00  |
| <br><u>Payments made since last meeting</u>          |        |
| 1. Rotherham MBC – Election Charges                  | 161.87 |
| 2. Todwick Village Hall – Meeting Rent               | 24.00  |
| 3. HMRC – December Tax/NI                            | 278.31 |

|   |         |
|---|---------|
| 4. J R Walker – December Salary/Expenses      | 1009.35 |
| 5. Susan Wright – Cleaning and Litter Removal | 200.00  |
| 6. Wicksteed leisure Ltd. – Swing Seat Parts  | 309.88  |

Un-presented cheques

|   |        |
|---|--------|
| 1. Rotherham MBC – Election Charges               | 161.87 |
| 2. HMRC – December Tax/NI                         | 278.31 |
| 3. Susan Wright – Cleaning and Litter Removal     | 200.00 |
| 4. Wicksteed Leisure Ltd. – Roundabout Seat Parts | 309.88 |

Present bank statement balances

|   |                               |
|---|-------------------------------|
| Business Saver Account<br>(Cheque Feeder) | Community Account<br>(Cheque) |
| £50,629.95                                | £-1058.35                     |

Total balance after all payments to date £48,620.59

**21/137 COMMITTEES AND ORGANISATION REPORTS**

(a) A report on the inspection of play areas was received.

**Resolved:**

- (i) To purchase and fit further roundabout seats and fittings.
- (ii) To have the timber structure at the recreation ground play area tested for rot and structural integrity.
- (iii) To remove one defective swing seat pending the fitting of new swing chains at the Recreation Ground Play Area.
- (iv) To accept the assessment of risks and remediate items based on the priority assessments.
- (v) To seek responses to the play areas usage questionnaire via the Council's Facebook Page.
- (vi) To obtain quotations and proceed with an application for grant aid to improve existing and provide some new play equipment at both play areas.
- (vii) To authorise Councillor Morley to expend up to £500 at the play areas without prior approval from Council providing details of expenditure are subsequently provided and receipts obtained.
- (viii) To increase the pay of the person responsible for cleaning all the play equipment in addition to security and other responsible duties to £12.50/hour.

(b) A further report and quotations to instal CCTV and additional lighting at the recreation ground was received.

Councillor Dixon did not participate in the decision making related to this item.

**Resolved:**

- (i) To appoint AD Electrical Services to to instal CCTV and additional lighting.
- (ii) To defer any decision on subsequent maintenance of the equipment until the end of the guarantee period.

(c) A report on providing removable tennis nets and posts at the multi-use games area at the recreation ground was received.

**Resolved:**

- (i) To purchase and install removable tennis net posts and net.

**21/138 GOVERNANCE MATTERS**

- (a) A report on a review of the Complaints Policy was received.
- (b) A report on a review of the Disciplinary Policy was received.

(c) A report on a review of the Grievance Policy was received.

**Resolved:**

- (i) That Councillor Morley amend the draft policies following her consultations with the RMBC Monitoring Officer.
- (ii) That the Clerk submit the amended policies for consideration by the Yorkshire Local Councils Association.

**21/139 PLANNING MATTERS**

(a) (i) RB 2021/2051

Construction of concrete hardstanding and siting of two number storage containers at Goosecarr Lane Recreation Ground.

The Clerk reported that RMBC Planning was now prepared to consider granting approval to the application following consideration of his letter. As the metal containers were considered to be harmful to the appearance of the Green Belt the options were to recommend a temporary permission for 5 years unless the Parish Council was willing to clad them in a dark brown stained wooden cladding. He had subsequently suggested further options including screening the area of the containers with an evergreen hedge or with dark brown stained wooden cladding.

**Resolved:**

To seek temporary permission for 5 years and because of this to site the containers on 200 mm depth of well compacted "Type 1" sub-base material rather than the reinforced concrete.

**21/140 EVENTS**

There were no reports to consider.

**21/141 VILLAGE MAINTENANCE**

A parishioner had complained about the quantity and quality of Christmas decorations in the village.

**21/142 HIGHWAY MATTERS**

Councillor Dixon reported that RMBC had erected temporary signs giving advance notice of the proposed highway maintenance works on Guildway, Sandwith Road and Mill Fields.

**21/143 NEIGHBOURHOOD WATCH**

No further report had been received.

Monthly Categories

|                           | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
|---------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Burglary                  |     | 1   |     |     |     |     |     |     | 1   |     |     |     | 2     |
| Criminal Damage and Arson | 1   |     |     | 1   | 1   | 2   | 2   |     |     | 2   |     |     | 9     |
| Other Theft               |     |     |     |     |     | 2   |     |     |     | 1   |     |     | 3     |
| Other Crime               |     |     |     |     |     |     |     |     | 1   |     |     |     | 1     |
| Vehicle Crime             |     | 1   | 1   | 1   | 1   | 2   | 1   | 1   |     | 1   |     |     | 9     |
| Public Order              | 1   |     |     |     | 1   | 1   |     | 3   |     | 2   |     |     | 8     |
| Violence and Sexual       | 1   | 3   | 1   | 1   | 2   | 1   | 3   | 2   | 5   | 4   |     |     | 23    |
| Drugs                     |     | 1   |     |     |     |     |     |     |     |     |     |     | 1     |
| Anti-social Behaviour     | 2   | 1   | 2   | 1   | 1   | 2   | 2   | 4   | 1   | 4   |     |     | 20    |
| Total                     | 5   | 7   | 4   | 4   | 6   | 10  | 8   | 10  | 8   | 14  |     |     | 76    |

**21/144 WEB SITE**

There was no report to consider.

**21/145 PARISH PLAN**

There was no report to consider.

**21/146 EMERGENCY PLAN**

There was no report to consider.

**21/147 CO-OPTION OF NEW COUNCILLOR**

No applications to fill the vacancy had been received.

**21/148 DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED**

There were no items from which the press and public had been excluded

**21/149 PARISH MATTERS**

(a) Councillor Dixon reported on a recent incident at the village hall when it had been necessary to access the defibrillator.

**Resolved:**

- (i) To consider training councillors in the use of defibrillators and extended an invitation to others in the community if they wished to be trained.
- (ii) To request that a light be installed above the defibrillator sited on the outside wall of the village hall.
- (iii) To consider installing an additional defibrillator in the vicinity of the church and church hall subject to the agreement of the Church authorities.

(b) Further reference was made to the “Plant a tree for the Jubilee” initiative .  
To identify appropriate sites and consider the possibility of submitting a funding application.

**21/150 ITEMS FOR THE AGENDA OF THE NEXT MEETING**

Councillor Davis requested an agenda item on Christmas decorations for 2022.

**21/151 DATE OF NEXT MEETING**

(a) **Resolved:** That the parish council meet on Tuesday 18<sup>th</sup> January 2022 at 6.30 p.m. in Todwick Village Hall to agree the budget and precept for 2022/23.

**(b) Resolved:**

- (i) That the next ordinary meeting of the parish council be held on Tuesday 25<sup>th</sup> January 2022 at 7.00 p.m. in Todwick Village Hall.
- (ii) To invite Borough Councillor Sarah Allen to that or a subsequent council meeting.

The meeting closed at 9.25 p.m.

..... Chairman

..... Date

