

TODWICK PARISH COUNCIL

Minutes of the council meeting held in Todwick Village Hall at 7.00 p.m. on Tuesday the 28th February 2023.

Present

Councillor Carter
 Councillor Dixon – Chairman
 Councillor Jeffrey
 Councillor Morley
 Councillor Wright
 Tony Rusling – To 8.30 p.m.
 Matthew Baldry
 Tracy Molyneux
 Ben Smith – From 8.30 p.m.
 J R Walker – Clerk & Financial Officer

22/160 APOLOGIES

Apologies were received from Councillors Davis and Otten and their reasons for absence approved.

22/161 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

(a) Councillors Carter and Morley informed that they were to become members of the “Todwick Together” community events group on its formation which would likely be before the next council meeting.

The Clerk advised that they submit amended Members’ Interest Forms to himself and RMBC once they became members.

(b) There were no requests for dispensations to councillors to take part in discussions and votes where they had declared disclosable pecuniary interests

22/162 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

Resolved:

To consider agenda item 17 at the end of the meeting in the absence of the public and press.

22/163 PARISH COUNCIL MEETINGS

Resolved:

That the minutes of the meeting of the Parish Council held on Tuesday 31st January be confirmed as an accurate record and signed by the Chairman.

22/164 REPORT BY THE CLERK AND FINANCIAL OFFICER

The Clerk and Financial Officer reported on his meeting with the Borough Council’s Parish Council Liaison Officer and the Neighbourhood Coordinator on the 22nd February. He thanked Councillor Jeffrey for managing and collecting allotment plot rents and reported on the accounts:-

	£
<u>Monies received since last meeting</u>	
1. Allotment Holders – Plot Rents	975.00
2. Todwick Village Hall – Donation to Council Funds	52.00

Payments made since last meeting

1. Todwick Village Hall – Meeting Rent	49.00
2. Susan Wright – Cleaning and Security	250.00
3. The Answer Facilities Support Team Ltd – Replace PV Inverter	699.00
4. HMRC – February Tax/NI	308.47
5. The Information Commissioner – Annual Data Protection Fee	40.00
6. J R Walker – February Salary & Expenses	1096.58

Cheque number 101883 had not been received in the post by the Treasurer of the Village Hall Committee within an acceptable period, had been stopped at the bank and a new one was being issued.

Payments being made

1. Todwick Village Hall – Replacement of Lost Cheque for Meeting Rents	49.00
2. Lucy Morley – Repayment for Purchase of Play Equipment Fixings	49.24

Un-presented cheques

1. Green Pastures Pest Control – Pest Control	123.75
2. HMRC – February Tax/NI	308.47
3. The Information Commissioner – Annual Data Protection Fee	40.00

Present bank statement balances

Business Saver Account (Cheque Feeder)	Community Account (Cheque)
£14,080.08	- £1,095.58

Total balance after all payments to date £12,466.04

22/165 COMMITTEES AND ORGANISATION REPORTS

(a) Councillor Morley reported that resurfacing at the dome and swings at the Mary Gregory Play Area were to be carried out during the following week, depending on weather conditions. Councillors Dixon and Jeffrey had kindly agreed to carry out the preparatory cleaning. She and her husband had renewed fixings at the timber play equipment at the recreation ground play area and would undertake further work. She had obtained additional information concerning the renewal of the sand pit and was awaiting receipt of further quotations for the work. As a consequence of this and the need to provide other information not yet to hand, she would delay submission of the grant application until 28 May.

(b)

(i) Councillor Carter gave information on the formation of the “Todwick Together” community events group which although having some members of the council as members, would be fully independent of the parish council. She had retained the funday receipts as agreed. Councillor Dixon emphasised the need for the group to be fully independent and there must be no suggestion that it was managed or influenced by the parish council. With the exception of the proceeds of last year’s fun day donated to the new group, the parish council would regard the group as any other independent organisation in the community as regards applications for monetary support or donations. It would not receive special treatment or consideration by the parish council. Any such donations granted would have to be for the benefit of the community.

Resolved:

That Funday receipts amounting to £851.55 presently held by Councillor Carter may be used as the opening balance in the Groups accounts.

(ii) Councillor Wright reported on progress in obtaining quotations for repairs to the bowling clubhouse roof. The Recreation Ground Charity was to pay the latest invoice for grounds maintenance and had paid for cleaning of the MUGA surface and other works. He was pleased to report that there had been less vandalism and poor behaviour at the ground since the installation of the CCTV and additional cameras were to be sited at the sports pavilion. The Clerk reported that prior to the meeting, Councillor Davis had sent an email informing that he had measured up the area on the recreation ground that would require turfing following removal of the teqball table and picnic bench and would provide a quotation for undertaking the work.

22/166 GOVERNANCE MATTERS

(a) Councillor Dixon reported on Data Policy.

Resolved:

- (i) To confirm the Clerk and Financial Officer as the designated Data Protection Officer.
- (ii) To confirm adoption of the Data Protection Document written by the HR Services Partnership commissioned by the National Association of Local Councils.

(b) Councillor Dixon reported on the Model Councillor-Officer Protocol produced by the Civility and Respect Project run by the National Association of Local Councils and the Society of Local Council Clerks.

Resolved: To adopt the Model Councillor-Officer Protocol produced by the Civility and Respect Project run by the National Association of Local Councils and the Society of Local Council Clerks.

22/167 PLANNING MATTERS

1. RB2023/0240

Application for Lawful Development Certificate re: demolition of existing side and rear extension and the erection of a two-storey rear extension and single storey side extension at 5 Grange Gardens .

Resolved:

Not to object.

The meeting was suspended at 8.00 p.m.

OPEN SESSION

1. Tony Rusling reported blocked gullies on the northbound side of Kiveton Lane between The Pastures and the A57.

The Clerk would report to RMBC.

2. Tony Rusling reported blocked road channels on Goosecarr Lane because of straw and other debris.

The Clerk would report to RMBC.

3. Tony Rusling reported that the entrance gate to the allotments was still being left open when no plot holders were present.

Councillor Jeffrey had emphasised the need for the gate to be locked by plot holders on leaving on the documentation sent out in advance of collecting rents. All holders had a key to the gate but there was little that could be done if this wasn't shut or locked when no one else was present.

4. Tony Rusling was concerned about the public meeting held on the 21st February to discuss police related matters. This had rather concentrated on use of the defibrillator and the police representatives had left the meeting early.

5. Tony Rusling remained concerned about vehicles exceeding the speed limit on Kiveton Lane. The speed awareness sign at the southbound approach to the village from the A57 was obstructed by vegetation and this wasn't helping.

The Clerk would report to RMBC.

6. Matthew Baldry reported that he had been appointed Chairman of the Todwick Village Hall Management Committee. Norman Anderson had resigned as treasure but would be continuing in the role until the end of March. Keith Eyres was to become the new treasurer. He explained plans for some reorganisation of the Committee and the User Group Committee and imminent and future proposals for the hall building and events.

Councillor Dixon congratulated Matthew on the appointment and looked forward to closer working with the Parish Council. He would be pleased to attend a future meeting of the Management Committee.

7. Councillor Dixon gave information on the present situation concerning the co-option of new parish councillors and the Clerk referred to the need for applicants to meet the qualification criteria and submit a formal request to join the council.

8. Matthew Baldry suggested that it would be helpful if all local council events were available for anyone to see on-line.

Councillor Dixon would raise this at the next RMBC/parish council liaison meeting.

The Clerk would contact the neighbourhood Coordinator at RMBC.

9. Ben Smith enquired about works at the recreation ground play area and Councillor Morley gave relevant details.

Open Session closed and the meeting was reconvened at 8.42 p.m.

22/169 VILLAGE MAINTENANCE

There were no matters to discuss.

22/170 HIGHWAY MATTERS

Councillor Dixon reported that the Road Safety Partnership had undertaken speed checks on the A57 and imposed several speeding fines. Some 15% of traffic were recorded as exceeding the speed limit. It was hoped to introduce regular checks and the Parish Council was lobbying for the introduction of permanent average speed cameras. There had been several accidents at the roundabout fronting the Red Lion and residents of the Grange Estate were keeping an accurate record.

22/171 NEIGHBOURHOOD WATCH

Clerk reported the 2022 crime statistics prepared by Norman Anderson:

Monthly Categories

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Burglary	1	2	2	2	2	1	1				5	5	21
Criminal Damage and Arson	1				1	2	2		1	1	2	1	11
Other Theft	2												2
Other Crime	1										1		2
Vehicle Crime	2	1	1	2	2	2		1	3				14
Public Order			2	3		1		1	1			1	9
Violence and Sexual		3		2		1	1		1	2			10
Robbery					1								1
Drugs	1		1	1									3
Bicycle Theft									1				1
Anti-social Behaviour	1	3	2	2	4	3		1		1	2		19
Total	9	9	8	12	10	10	4	3	7	4	10	7	93

22/172 WEB SITE

The Clerk reported that although no longer a member of the Council, Paul O'Sullivan was kindly continuing to add Minutes, Agendas and other information to the website.

22/173 PARISH PLAN

Councillor Morley was liaising with Paul O’Sullivan to ascertain what was necessary to produce the final document.

22/174 DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED

Members had agreed earlier in the meeting and informed those present that discussions on the council vacancies would be at the end of the meeting after members of the public had left.

22/175 PARISH MATTERS

(a) Councillor Otten was not in attendance and no report on an early-stage youth inclusion/engagement strategy was received.

(b)

(i) Members discussed a report from a resident concerning the state of the property at the bottom of The Meadows and in particular assorted rubbish that has been there for weeks. There was also a broken/boarded up window at the front of the ground floor flat. This was in addition to the plot of land on The Pastures adjacent to these flats, which was still an eyesore despite previous correspondence from the Parish Council.

Resolved:

That the Clerk forward the report to RMBC and inform the resident who had made the report.

(ii) Clerk reported that Councillor Davis had spoken with Paul O’Sullivan about handing over information surrounding the defibrillators and they would be finalising arrangements shortly.

22/176 ITEMS FOR THE AGENDA OF THE NEXT MEETING

No additional items were received.

Members of the public left the meeting at 8.57 p.m. as arranged.

22/176 COUNCIL VACANCY

Members discussed expressions of interest received to fill the vacancies following the resignations of Councillors Newbold and O’Sullivan. The Clerk reported that no formal applications had yet been received.

Resolved:

That the Clerk forward any formal applications received for consideration by Members at a later date.

22/178 DATE OF NEXT MEETING

Resolved:

That the next council meeting will take place on Tuesday 28th March 2023 at 7.00 p.m. in Todwick Village Hall.

The meeting closed at 9.25 p.m.

..... Chairman

..... Date