

TODWICK PARISH COUNCIL

Minutes of the council meeting held in Todwick Village Hall at 7.30 p.m. on Tuesday the 25th April 2023.

Present

Councillor Davis
 Councillor Dixon – Chairman
 Councillor Morley
 Tony Rusling
 Matthew Baldry
 J R Walker – Clerk & Financial Officer

22/202 APOLOGIES

Apologies for absence were received from Councillors Carter, Jeffrey, Molyneux, Otten and Wright and their reason for absence approved. Three members were present and the meeting was therefore quorate.

22/203 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

(a) No disclosures were made by Members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct

Councillors Davis and Morley had submitted an amended Members' Interest Form having become members of the newly formed "Todwick Together" community events group.

Councillor Dixon reminded everyone that any other Parish Council Members who were also Members of Todwick Together needed to submit a revised Members' Interest Form.

(b) There were no requests for dispensations to councillors to take part in discussions and votes where they had declared disclosable pecuniary interests

22/204 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

No matters were raised.

22/205 PARISH COUNCIL MEETINGS

Resolved:

That the minutes of the meeting of the Parish Council held on Tuesday 28th March be confirmed as an accurate record and signed by the Chairman.

22/206 REPORT BY THE CLERK AND FINANCIAL OFFICER

The Clerk and Financial Officer had submitted all the necessary documents to the Internal Auditor.

Councillor Dixon had generously bought a laminator and gifted this to the Council.

£

Monies received since last meeting

1. RMBC – Half Year Precept	27632.00
2. British Gas – FiT Payment	434.74
3. HMRC – Repaid VAT	1725.40

Payments made since the last meeting.

1. Todwick Village Hall – Meeting Rent	18.00
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2. Yorkshire Local Councils Associations – Membership Subscription	468.00
3. HMRC – April Tax/NI	308.47
4. Lucy Morley – Repaid Purchase of King’s Coronation Signs	99.58
5. Lucy Morley – Repaid Purchase of Ribbon for New Play Equipment Opening	4.91
6. J R Walker – April Salary & Expenses	1086.03
7. Timber Floor Studio Ltd – Replacement of Damaged Floor at Village Hall	6956.00

Payments being made.

1. Haywards Horticulture – Grounds Maintenance at Allotments & Rec. Grd.	1274.00
2. Todwick Village Hall – Prizes at King’s Coronation Event	200.00
3. Todwick Primary School – Diligence Prizes	300.00
4. Todwick Village Hall – Repayment of Emergency Plumbing Repairs	216.00
5. Susan Wright – Security and Cleaning	250.00

Un-presented cheques

1. HMRC– April Tax/NI	308.47
2. Timber Floor Studio Ltd – Replacement of Damaged Floor at Village Hall	6956.00
3. Lucy Morley– Coronation Signs	99.58
4. Lucy Morley– Ribbon re Opening of New Play Equipment	4.91

Present bank statement balances

Business Saver Account	Community Account
(Cheque Feeder)	(Cheque)
£35,444.63	- £1,085.03

Total balance after all payments made £24,750.64

22/207 COMMITTEES AND ORGANISATION REPORTS AND DONATIONS

(a) Councillor Morley reported on the play area inspection reports. Councillor Dixon reported that Councillor Jeffrey had repaired the notice board at the allotments and would attend to the defective gate at the Mary Gregory Play Area. He and Councillor Jeffrey would be levelling off the raised section of ground near the swings.

(b) Councillor Wright was not in attendance and no quotations for repairs to the bowls pavilion roof were received.

(c) (i) Councillor Morley had submitted a grant application for renewal of the sandpit at the recreation ground play area and had reason to believe it would be successful. She was concerned that a mature tree at the Mary Gregory Play Area may need further trimming for safety reasons and Councillor Davis undertook to inspect and undertake any necessary works.

(ii) Councillor Dixon reported that Susan Wright had handed in her notice to take effect on the 30 April.

(d) Councillor Dixon referred to a request from the Village Hall Committee for the Parish Council to consider contributing to the event planned in the village hall to celebrate the King’s Coronation. He also asked members to support the Primary School once again with a donation to cover the cost of diligence awards for the pupils.

Resolved:

To donate £300 to Todwick Primary School and £200 to The Village Hall Committee.

22/208 GOVERNANCE MATTERS

(a) No report was received.

(b) The Clerk emphasised the need to review the Register of Assets together with other documentation before agreeing the insurance arrangements.

22/209 PLANNING MATTERS

No planning applications had been received since the March meeting.

22/210 VILLAGE MAINTENANCE

There were no matters to discuss.

22/211 HIGHWAY MATTERS

There were no matters to discuss.

22/212 NEIGHBOURHOOD WATCH

Clerk reported the crime statistics prepared by Norman Anderson who had commented that the first two months of 2022 showed nine issues for each month. The figures tended to be cyclic and so no conclusions could really be drawn with 2023 at this early stage.

Monthly Categories

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Burglary	1												1
Criminal Damage and Arson													
Other Theft		1											1
Other Crime													
Vehicle Crime	2	1											3
Public Order													
Violence and Sexual	3												3
Robbery													
Drugs													
Bicycle Theft													
Anti-social Behaviour		2											2
Total	6	4											10

22/213 WEB SITE

The Clerk reported that although no longer a member of the Council, Paul O’Sullivan had kindly had a “Teams” meeting with Councillor Molyneux and explained how the website is structured, and how to add a new post.

Paul was also to upload the minutes from previous years lost when the website went down and would remain an administrator for the website and the Microsoft licences too.

Resolved:

To thank Paul O’Sullivan for continuing to help the Council in its work.

22/214 PARISH PLAN

No report was received.

The meeting was suspended at 8.00 p.m.

OPEN SESSION

1. Tony Rusling reported that the previously reported blocked gullies on the northbound side of Kiveton Lane between The Pastures and the A57 had still not been attended to and nor had the overgrown tree at Kiveton Lane obstructing the speed awareness sign at the southbound approach to the village.

The Clerk would report once again to RMBC and emphasise the need for urgent action.

2. Tony Rusling reported that the wayside seat close to “The Monk Haven” on Kiveton Lane was badly in need of repair.

Councillor Morley conformed that the seat was the responsibility of RMBC and that another RMBC seat on Kiveton Lane close to Mortains also required repairs.

The Clerk would request that RMBC carry out necessary repairs to these seats and that the other RMBC seats be inspected and repaired as necessary.

3. Tony Rusling appreciated that it was not the Parish Council's responsibility but he and many others were very concerned that the swimming pool at the Primary School was to be closed due to heating costs. The pool had been constructed many years ago by volunteers from the village. It was a public asset that should remain open.

Councillor Dixon would discuss this when he attended the school to present the diligence award cheque agree earlier in the meeting.

4. Tony Rusling was concerned about the poor condition of the planting areas at the war memorial and the Clive Pantry memorial at the recreation ground. It was important these be in good condition for the King's Coronation celebrations.

The Clerk confirmed that arrangements had been agreed for these to be maintained by Hobsons Nurseries and would request appropriate planting as soon as possible.

5. Matthew Baldry reported that the Village Hall Management Committee Members were dissatisfied with the final arrangements for the "Todwick Together" Coronation Event because contrary to the agreement this would now overlap with the Committee's celebrations. For this reason, not all members of the Parish Council would be well received to represent the Parish Council on the Village Hall Management Committee.

Councillor Morley agreed to take the comments back to "Todwick Together" Members so they could respond and hopefully resolve the issues.

Open Session closed and the meeting was reconvened at 8.20 p.m.

22/215 PARISH MATTERS

(a) Councillor Otten was not in attendance and no report on an early-stage youth inclusion/engagement strategy was received.

(b) (i) Councillor Davis would now be responsible for maintaining the three defibrillators.

(ii) Councillor Davis reported that the nuisance created by young people driving cars recklessly at the Church car park continued unabated and urged anyone witnessing this to note vehicle registration numbers and report to the police.

22/216 COUNCIL VACANCY

Councillor Dixon had received Councillor Wright's formal resignation from the Parish Council and the Todwick Recreation Ground Charity Trust Committee to take effect on the 30 April. Councillor Wright's contribution had been very considerable and appreciated by everyone at the Parish Council. He would be much missed and very difficult to replace.

Another Parish Council Member would be required to serve on the Village Hall Management Committee. The Todwick Recreation Ground Charity Trust Committee would need to be reformed. Councillor Wright was one of the two Members approved to sign cheques in addition to the Clerk and replacement would be required from the 1 May.

The Clerk had received no further expressions of interest from anyone wishing to become a new Member.

Resolved:

(i) To express the grateful and sincere thanks of every Member and the Clerk to Councillor Wright for his many services to the Parish Council, the Todwick Recreation Ground Charity Trust Committee and the community of Todwick.

(ii) To consider the vacancies created by the resignation of Councillor Wright and Susan Wright at the May meeting.

22/217 APPROVAL OF THE ANNUAL INTERNAL AUDIT REPORT 2022/23

The Internal Auditor’s Report had not yet been received.

22/218 APPROVAL OF THE ACCOUNTS FOR FINANCIAL YEAR 2022/23

Resolved:

To defer consideration until the Internal Auditor’s Report had been received.

22/219 APPROVAL OF THE ANNUAL GOVERNANCE STATEMENT FOR 2022/23

Resolved:

To defer consideration until the Internal Auditor’s Report had been received.

22/220 APPROVAL OF THE ACCOUNTING STATEMENTS FOR 2022/23

Resolved:

To defer consideration until the Internal Auditor’s Report had been received.

22/221 DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED

There were no items to discuss.

22/222 ITEMS FOR THE AGENDA OF THE NEXT MEETING

Councillor Dixon requested agenda items to cover representation on the Village Hall and Todwick Recreation Ground Charity Trust Committees, agreeing a replacement Member to authorise the payments and sign cheques. A further item was also required to consider the replacement of Susan Wright to undertake security and cleaning duties.

22/223 DATE OF NEXT MEETING

Resolved:

That the next council meeting would also be the annual meeting and would take place on Tuesday 30th May 2023 at 7.00. in Todwick Village Hall.

The meeting closed at 8.40 p.m.

..... Chairman

..... Date