

# TODWICK PARISH COUNCIL

Minutes of the council meeting held in Todwick Village Hall at 7.00 p.m. on Tuesday the 28<sup>th</sup> of June 2022.

## **Present**

Councillor Davis  
 Councillor Dixon – Chairman  
 Councillor Jeffrey  
 Councillor Morley – To 9.20 p.m.  
 Councillor Newbold  
 Councillor O’Sullivan  
 Councillor Wright  
 Stuart Otten  
 J R Walker – Clerk & Financial Officer

## **22/27 APOLOGIES**

An apology for absence was received from Councillor Carter and the reason for absence approved.

## **22/28 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

(a) There were no disclosures made by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members’ Code of Conduct

(b) There were no requests for dispensations to councillors to take part in discussions and votes where they had declared disclosable pecuniary interests

## **22/29 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS**

No items were raised.

## **22/30 PARISH COUNCIL MEETINGS**

### **Resolved:**

That the minutes of the meeting of the Parish Council held on Tuesday 31<sup>st</sup> May 2022 be confirmed as an accurate record and signed by the Chairman.

## **22/31 REPORT BY THE CLERK AND FINANCIAL OFFICER**

The Clerk and Financial Officer reported:

	£
<u>Monies received since last meeting</u>	
1. Barclays Bank – Interest	3.65
2. E-on – FiT Payment	69.63
<u>Payments made since last meeting</u>	
1. Kirsty Goodland – Face Painting	100.00
2. Todwick Village Hall – Meeting Rent	18.00
3. Haywards Horticulture – May Grounds Maintenance at Rec Ground	996.00
4. Mathew Mullen – Replacement re Bouncy Castle Hire	550.00
5. A D Electrical Services Ltd – Electric Work at Containers	1170.00
6. Richard Taylor Master Locksmith – New Keys	46.00

7. HMRC – June Tax/NI	286.93
8. Empire Fire & Safety – Supply/Service Fire Extinguishers	198.00
9. Richard Stevenson – PA System Entertainment	140.00
10. Haywards Horticulture – June Grounds Maintenance at Rec Ground	996.00
11. 848 IT Services Ltd – Microsoft Business Subscription	1218.24

Payments to be made

1. J R Walker – June Salary & Expenses	1090.18
2. John Jeffrey – Repayment for Purchase of Allotment Gate Keys	24.00
3. Susan Wright – Cleaning and Security	250.00

Un-presented cheques

1. Laura Glaves – Jubilee Celebration Vocalist	250.00
2. Todwick Village Hall – Meeting Rent	18.00
3. Mathew Mullen – Replacement re Bouncy Castle Hire	550.00
4. A D Electrical Services Ltd – Electric Works at Containers	1170.00
5. HMRC – June Tax/NI	286.93
6. Empire Fire & Safety Ltd – Supply/Service Fire Extinguishers	198.00
7. Richard Stevenson – PA System Entertainment	140.00
8. Haywards Horticulture – June Grounds Maintenance at Rec Ground	996.00

Present bank statement balances

Business Saver Account (Cheque Feeder)	Community Account (Cheque)
£42,293.25	-£1217.24

Total balance after all payments to date £36,102.90

In advance of the meeting the Clerk had circulated details of receipts and payments to date together with figures for projected receipts and payments and asked Members to agree a financial strategy for the remainder of the financial year. Several changes had occurred since the budget meeting on the 18<sup>th</sup> January. The second half of the precept amounting to £25,120 was expected to be received from RMBC in September.

**Resolved:**

To hold a finance meeting in the village hall at 7.30 p.m. on Monday 4<sup>th</sup> July.

**22/32 PAYMENT OF INVOICES AND SUPPLIERS OF GOODS AND SERVICES**

Councillor Dixon reported on the present system of payments and the requirement for all cheques to be signed by the Clerk, Chairman and one other approved councillor as contained in the Standing Orders. This system had operated for many years and generally worked well. No cash was kept and no payments were made by cash. There was presently no arrangement to pay by bank transfer because of the need to ensure satisfactory checks on approving payments were in place.

**Resolved:**

To consider payment methods and possible amendments to Standing Orders at the finance meeting now arranged for the 4<sup>th</sup> July.

**22/33 COMMITTEES AND ORGANISATION REPORTS**

(a) Councillor Morley reported receipt of the latest play areas inspection reports. One high risk item had been identified and she would contact RMBC for details. Quotations would be sought

for the removal of the concrete “tunnels,” reinstatement of the area and the replacement of the play sand pit.

(b) Councillor Morley reported that under the delegated powers given at the May meeting she had met with Councillors Carter and Davis to open and review tenders received in connection with the provision of new play equipment at the Mary Gregory Play Park and submission of the grant application. The Clerk had also been present. Drawings showing the proposals by all five tenderers had been displayed at the fun Day and the opinions of the community received. Following consideration of all relevant factors and the community preference it had been resolved to accept the tender by Hags. She displayed a drawing showing the proposals. She had now submitted all the information required by Veolia the granting body.

**Resolved**

- (i) To receive the report and confirm the decision to appoint Hags to install new play equipment and safety surfacing at the Mary Gregory Play Park.
- (ii) To thank Councillor Morley for her hard work in obtaining the play equipment grant and liaising with RMBC on the existing play equipment.

*The meeting was suspended at 8.00 p.m.*

**OPEN SESSION**

Stuart Otten expressed an interest in joining the Council.

Members and the Clerk confirmed that there was a vacancy which could be filled by co-option. Details of the qualification requirements, co-option procedure and explanation of what would be required from him were given and questions answered.

Stuart would submit a formal application for consideration at the July council meeting.

*The meeting was reconvened at 8.15 p.m.*

**22/33 COMMITTEES AND ORGANISATION REPORTS**

(c) Councillor Dixon reported that site works had begun on the day before the meeting and progress made to date by the contractor installing the CCTV system. Commissioning was anticipated in some two to three weeks’ time.

(d) Councillors Davis and Morley reported on comments they had received from parishioners concerning the present limited opening hours of the recreation ground and gave their reasons for supporting the suggestion that the pedestrian access gate be left open at all times.

Councillor Wright read out the responsibilities and restrictions placed on both the Parish Council and the Charity which managed the facility and of which he was the Chairman. He did not support a change to the existing opening times or arrangements for closure of the entrance gates.

**Resolved:**

To consider later once the CCTV system had been installed and operational for a few weeks.

**22/34 GOVERNANCE MATTERS**

(a) Councillor Dixon reported on his assessment of the exiting Standing Orders and the model orders provided by the YLCA. He anticipated being able to bring his recommendations to the July meeting.

(b) No report on Procurement Policy was received.

(c) No report on Data Protection Policy was received.

**22/35 PLANNING MATTERS**

There were no planning applications to discuss.

## **22/36 EVENTS**

- (i) Councillor Dixon reported that he would be making the necessary arrangements to hold the bonfire and fireworks display on Friday 4<sup>th</sup> November.
- (ii) Councillor Morley had previously outlined a proposal to establish a new team to manage events independent from the Parish Council and Members discussed this further. The Clerk had previously consulted the YLCA and circulated details on how this must be managed. He would re-circulate this information.

## **22/37 VILLAGE MAINTENANCE**

A report had been received expressing concern about:

- The condition of the forecourts to flats at The Meadows and the fenced off area at the junction of The Meadows and The Pastures.
- The lack of consideration by drivers of vehicles being parked on footways throughout the village.
- Taking almost 18 months to arrange for a water leak to be identified and repaired under the footway at The Meadows. Neither Yorkshire Water nor RMBC would take responsibility. Although not proven this damage could well have been because of vehicles parking on the footway which did not have the structural strength to prevent such damage.
- Some areas of pavements had been repaired but it was unacceptable they had been patched when far more extensive repairs were necessary.
- Walking being a risk on the unevenness of footway surfaces and council taxpayers should not have to accept this. It was not a pleasant experience walking around the village, navigating poor surfaces on the pavements and squeezing between vehicles or having to cross a road when there was no room to walk past a vehicle due it being pavement parked.

The Parish Council had repeatedly complained to RMBC about the condition of carriageways and footways and Councillor Dixon had taken this up personally with Josh Bacon the RMBC Councillor. The Clerk had sent complaints in the previous week and on the day of the meeting had submitted a report and photograph to RMBC concerning the potholes in the footway fronting Cyprus Gardens.

Regrettably, there were those Todwick Residents who didn't seem to show any concern that the effects of their actions (or inactions) had on others. RMBC does have some powers over such things as vegetation overhanging the footway or if there was a hazard to public health say but otherwise there was often nothing that could be done if people chose to act irresponsibly.

## **22/38 HIGHWAY MATTERS**

- (i) Councillor Dixon was arranging a meeting with residents of the Grange Estate to update and consider what further action can be taken to get South Yorkshire Police and RMBC to become proactive in dealing with the huge volume of drivers who had a complete disregard for the speed limit on the A57. Lives were being put at risk by the potential for serious accidents on the road. Noise levels were also intolerable for some of the nearby residents and he had recently learnt that since the new road was constructed some residents had not been granted a formal right of way to their homes along a driveway leading from the old A57 which may have some legal consequences.
- (ii) Councillor Dixon reported the fading of the 30 mph signs at the northbound approach to the village on Kiveton Lane.

- (iii) Councillor Dixon had noted the fading of supplementary plates to street nameplates at cul-de-sacs which meant traffic was travelling down these at excessive speed and undertaking dangerous turning manoeuvres.  
Councillor Newbold would take photographs where this occurred.
- (iv) Councillor Davis was to replace defective timbers in the notice board at the allotments.

**Resolved:**

That the Clerk report faded 30 mph signs and cul-de-sac supplementary plates to RMBC.

**22/39 NEIGHBOURHOOD WATCH**

Councillor Dixon reported:

- (i) A raid on a local farm resulting in theft and damage to property. There had been some trace of a stolen mini-digger but no arrests to date.
- (ii) Unlawful access, theft and damage to property on Mill Close by masked youths carrying offensive weapons. The incident was recorded on camera resulting in partial recognition of one individual and the registration number of the offender's vehicle. Police enquiries were underway.

Councillor Wright reported an incident outside the village hall when some thirty young people had caused a disturbance and threatened those inside the hall. The police had attended.

**22/40 WEB SITE**

Councillor O'Sullivan reported that the website was up to date.

**22/41 PARISH PLAN**

Councillor O'Sullivan reported that he was still collating responses to the questionnaire. He would analyse them and report back to Council.

**22/42 EMERGENCY PLAN**

No report was received.

**22/43 COUNCIL VACANCY**

No formal application to join the Council had yet been received.

**22/44 DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED**

There were no items to discuss.

**22/45 PARISH MATTERS**

- (a) Councillor Dixon was arranging for an item to be placed on Facebook seeking volunteers interested in forming a group to consider taking over the village shop on behalf of the community.
- (b) Councillor Dixon reported an increase in the purchase price of the defibrillator and case. However the PCC had now agreed to install this at the Church Hall and this should be possible in the near future.
- (c) Councillor O'Sullivan had now obtained the Perspex required before the public rights of way map could be reinstated in the cabinet. He would contact RMBC to obtain a new copy of the plan and install this once the cabinet had been repaired.

**22/46 ITEMS FOR THE AGENDA OF THE NEXT MEETING**

No items were requested to be included on the agenda of the next meeting of the Council

**22/47 DATE OF NEXT MEETING**

**Resolved:**

- (i) To hold a finance meeting on Monday 4<sup>th</sup> July 2022 at 7.30 p.m. in Todwick Village Hall.
- (ii) That the next meeting of the Parish Council be held on Tuesday 26<sup>th</sup> July 2022 at 7.00 p.m. in Todwick Village Hall.

The meeting closed at 9.42 p.m.

..... Chairman

..... Date