

# TODWICK PARISH COUNCIL

Minutes of the council meeting held in Todwick Village Hall at 7.00 p.m. on Tuesday the 25<sup>th</sup> of October 2022.

## **Present**

Councillor Carter  
 Councillor Davis – To 9.35 pm  
 Councillor Dixon – Chairman  
 Councillor Jeffrey  
 Councillor Morley  
 Councillor Newbold – To 9.00 pm  
 Councillor O’Sullivan  
 Councillor Otten  
 Councillor Wright  
 J R Walker – Clerk & Financial Officer

## **22/92 APOLOGIES**

There were no apologies.

## **22/93 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

(a) There were no disclosures made by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members’ Code of Conduct

(b) There were no requests for dispensations to councillors to take part in discussions and votes where they had declared disclosable pecuniary interests

## **22/94 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS**

No items were raised.

## **22/95 PARISH COUNCIL MEETINGS**

### **Resolved:**

That the minutes of the meeting of the Parish Council held on Tuesday 27<sup>th</sup> September 2022 be confirmed as an accurate record and signed by the Chairman.

## **22/96 REPORT BY THE CLERK AND FINANCIAL OFFICER**

The Clerk and Financial Officer reported:

	£
<u>Monies received since last meeting</u>	
1. Rotherham MBC – Second Half Year Precept	25120.00
2. British Gas – FiT Payment	900.41
<u>Payments made since last meeting</u>	
1. Green Pastures Pest Control – Pest Control	123.75
2. Haywards Horticulture – Grounds Maintenance	996.00
3. Todwick Village Hall – Meeting Rents	30.50
4. Hags-Snp Ltd – Play Equipment	26554.62
5. 848 IT Services Ltd – Additional Microsoft 365 License	53.86
6. Business Stream – Allotment Water Bill	9.85

7. Haywards Horticulture – Hedge Cutting, Weed Treatment etc	683.00
8. Haywards Horticulture – Grounds Maintenance at Allotments	248.00
9. Todwick Church Hall – Room Hire	20.00
10. HMRC – October Tax/NI	286.93
11. J R Walker – October Salary & Expenses	1025.88

Payments to be made

1. Susan Wright – Cleaning & Security	250.00
2. Robert Needham – Down Pipe at Sports Pavilion	11.60
3. Robert Needham – Maintenance Works at Pavilion	85.90
4. Paul O’Sullivan – Plastic for Display Board	100.09

Un-presented cheques

1. Todwick Village Hall – Room Hire	30.50
2. PKF Littlejohn – Audit Fee	360.00
3. Todwick Church Hall – Room Hire	20.00

Present bank statement balances

Business Saver Account (Cheque Feeder)	Community Account (Cheque)
£31,658.07	£1.00

Total balance after all payments to date £30,900.98

The Clerk referred to the financial assessment he had prepared for the remainder of the financial year and forwarded to Members prior to the meeting.

**Resolved**

To submit a claim for reimbursement of VAT once Hags had been paid the final invoice for the play area renewal works. This was anticipated to be at the end of November.

**22/97 COMMITTEES AND ORGANISATION REPORTS**

(a) Councillor Morley reported on the latest play areas inspection reports, received that day. Defects in the surfacing at the areas around the dome and swings at the Mary Gregory Play Area had been identified as medium risk.

**Resolved:**

That Councillor Morley instruct Hags to complete the necessary works at the earliest opportunity.

(b) Councillor Morley reported on the site works nearing completion at the Mary Gregory Play Area. She had ensured conditions applied as part of the grant approval from Veolia were being completed. One of these involved the provision of bird boxes and bug hotels and local children had decorated them as part of the community day held earlier. She was liaising with the Sheffield and Rotherham Wildlife Trust. She had discussed arranging an official opening with Councillor Dixon and had contacted Alexander Stafford MP.

Councillor Dixon had discussed the possibility of the opening the new play area with the Deputy Lord Lieutenant and would give Councillor Morley the contact details.

Councillor Carter reported the receipt of an overwhelmingly positive response on social media from parishioners who had seen the new equipment installed and the other changes made.

**Resolved:**

That Councillor Morley investigate the possibility of applying for grant aid to improve the play equipment at the Goosecarr Lane Recreation Ground.

(c) Councillor Wright is also the Chairman of the Todwick Parish Recreation Ground Charity and gave details of the newly formulated Management Committee and future plans. Previous accounts were available on the Charity Commission Website and he would provide a copy for the November meeting.

Councillor Newbold emphasised the need for transparency between the village organisations and the spending of public funds.

Councillor Dixon noted that it was necessary for the Village Hall Management Committee to also supply the Parish Council with a copy of accounts. Councillor Wright was the Parish Council's representative on that Committee and would arrange for them to be supplied.

## **22/98 GOVERNANCE MATTERS**

(a) Councillor Dixon reported that the exiting Standing Orders were fit for purpose and did not require amendment.

### **Resolved:**

Not to amend Standing Orders.

(b) Councillor Dixon reported reported on the Procurement Policy.

### **Resolved:**

That the Procurement Policy be approved.

(c) Councillors O'Sullivan and Otten reported that they would circulate data protection information to Members after the meeting to assist in the preparation of a Data Protection Policy.

## **22/99 PLANNING MATTERS**

### **1. RB2022/1203**

Installation and operation of a solar energy park and associated infrastructure at Common Farm, Bookers Lane, Dinnington.

Councillor Morley reported on her discussions with a representative of the Banks Group, the company that had applied for planning approval. Todwick Parish was one of the four local councils that qualified to apply for grant aid.

### **Resolved:**

That discussions take place with the Banks Group and the possibility of obtaining a grant towards the cost of installing solar panels and associated works at the bowling pavilion roof.

## **22/100 EVENTS**

Councillor Dixon reported that he had obtained the Temporary Event Notice for the bonfire and fireworks display. He had liaised with St John's Ambulance and arranged for medical cover. The Recreation Ground Charity had purchased 40 temporary barriers and had generously agreed to supply these free of charge. Three children's rides would be on site and he would liaise further with the food stall holder.

Councillor Morley had purchased glow-sticks.

Councillor Carter's Father would collect and stack pallets but he urgently needed details of the relevant pallet suppliers.

Councillor Dixon had agreed that other clean and dry timber could be accepted. Building the bonfire would commence at 9.00 am on the 4<sup>th</sup> November and the entrance gates would be opened for the public from 6.30 pm.

## **22/101 VILLAGE MAINTENANCE**

No report was received.

## **22/102 HIGHWAY MATTERS**

Councillor Dixon reported that efforts to secure improvements and the provision of average speed cameras at the A57 continued.

A police officer had recently responded to reports of an organised illegal car speeding event on the dual carriageway section of the A57 attended by some one hundred onlookers. The officer managed to disperse the crowd and bring the event to an end, despite being intimidated by and suffering abuse from some of those who attended.

### **22/103 NEIGHBOURHOOD WATCH**

No report was received.

### **22/104 WEB SITE**

Councillor O'Sullivan reported that the website was up to date but that he had just become aware of a problem denying the usual access. He would investigate this as a matter of urgency. He outlined further initiatives including use of the One-Drive Storage System and Microsoft Teams, which would assist with less formal communication between Members.

### **22/105 PARISH PLAN**

Councillor O'Sullivan reported that the raw returned questionnaire data was available for presenting as Members preferred and he would circulate a PDF of the questionnaire results.

#### **Resolved:**

That Councillors O'Sullivan, Otten and Morley meet to discuss presentation of the questionnaire data and other options with a view to reporting to a future council meeting.

### **22/106 EMERGENCY PLAN**

Councillor Dixon reported that the Emergency Plan was up to date.

### **22/107 DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED**

There were no items to discuss.

### **22/108 PARISH MATTERS**

(a) Councillor Otten reported that he had a meeting next week with representatives from the Home Office. He also proposed to engage with the local schools and the community and envisaged preparing a simple questionnaire for the young people to complete. Use of the recreation ground could be included in this. An application to the Government's Youth Engagement Fund was not appropriate at the moment.

(b) Councillor Dixon had received no further requests for the provision of a flagpole fronting the village hall.

#### **Resolved:**

Not to provide a flagpole at the present time.

(c) No report on other problems in the parish was received

### **22/109 NOMINATION FOR ATTENDANCE AT THE 2023 ROYAL GARDEN PARTY**

#### **Resolved:**

To consider nominating someone to attend the 2023 Royal Garden Party at the November meeting.

### **22/110 ITEMS FOR THE AGENDA OF THE NEXT MEETING**

No additional items were received.

**22/111 DATE OF NEXT MEETING**

**Resolved:**

That the next council meeting will take place on Tuesday 29<sup>th</sup> November 2022 at 7.00 p.m. in Todwick Village Hall.

The meeting closed at 10.25 p.m.

..... Chairman

..... Date