

TODWICK PARISH COUNCIL

NOTICE OF A MEETING OF THE COUNCIL

You are hereby summoned to attend a meeting of Todwick Parish Council to be held on Tuesday 16th December 2025 commencing at 7.00 p.m. for the purpose of transacting the following business.

1. APOLOGIES

To receive apologies for absence and approve reasons for absence.

2. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

(a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct

(b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests

3. ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

To identify agenda items where resolutions may be moved to exclude the press and public

4. PARISH COUNCIL MEETINGS

To receive and confirm the minutes of the meeting of the Parish Council held on Tuesday 25th November 2025.

5. REPORT BY THE CLERK AND FINANCIAL OFFICER

To receive and consider a report from the Clerk and Financial Officer and decide upon any action required

6. COMMITTEES ORGANISATION REPORTS

To receive committee, organisation and RMBC play area reports and decide on any action required.

7. GOVERNANCE MATTERS

To receive and consider reports and decide upon any action required:

- a. Preparation of a Business Continuity Plan
- b. IT Policy
- c. Any other urgent governance matters

8. PLANNING MATTERS

To consider planning applications and decide upon any response.

9. IT AND SOCIAL MEDIA

To receive and consider reports and decide upon any action required.

10. NEIGHBOURHOOD WATCH

To receive and consider a report on crime statistics and decide upon any action required

11. COUNCIL VACANCY

To consider applications received from those wishing to become a member of the Parish Council and decide upon any action.

12. PARISH MATTERS

To consider reported problems in the Parish and decide upon any action required.

13. NEWSLETTER

To consider the publication of the Parish Council Newsletter.

14. DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED

To discuss and take decisions about any agenda item/s for which the press and public have been excluded

15. ITEMS FOR THE AGENDA OF THE NEXT MEETING

To agree on items to be included on the agenda of the next meeting of the Council

16. DATE OF NEXT MEETING

To agree the date, time and place of the January 2026 Budget and Council Meetings.

The press and public will be most welcome to attend the meeting. It will not be possible for them to speak, except at 8.00 p.m., at which time they may raise issues with the Council.

CIRCULATION

Councillors J Dixon, (Chairman of the Council), Z Davis (Councillor), J Jeffrey (Councillor), P O'Sullivan (Councillor), T Molyneux (Councillor)
J R Walker (Clerk & Financial Officer).

A copy of the agenda will also be made available on the Council's Website.



Clerk & Financial Officer

Todwick Parish Council

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22nd November 2025