

TODWICK PARISH COUNCIL

Minutes of the council meeting held in Todwick Village Hall at 7.00 p.m. on Tuesday 25th November 2025 at 7.00 p.m.

Present

Councillor Dixon – Chairman
 Councillor Molyneux
 Councillor O’Sullivan
 J R Walker – Clerk & Financial Officer
 Matt Baldry
 Daniel Thorpe
 Norman Anderson
 Steven Cocking
 Tony Rusling

25/148 APOLOGIES

Councillor Dixon welcomed everyone to the meeting.
 Apologies had been received from Councillors Davis and Jeffrey

25/149 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

- (a) There were no disclosures made by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Code of Conduct
- (b) There were no requests for dispensations to councillors to take part in discussions and votes where they had declared disclosable pecuniary interests.

25/150 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

No items were raised.

25/151 PARISH COUNCIL MEETINGS

Resolved:

That the minutes of the meeting of the Parish Council held on Tuesday 28th October 2025 be confirmed as an accurate record and signed by the Chairman.

25/152 REPORT BY THE CLERK AND FINANCIAL OFFICER

The Clerk and Financial Officer:

- Thanked the members, some ex-members and parishioners for their support and best wishes following his recent operation.
- Had provided members with a Financial Forecast to the end of the financial year based on the information presently available and would submit an interim claim for refund of the VAT paid.
- Had expressed the Parish Council’s thanks to Mr. and Mrs. Liddle for their extraordinary generosity in donating £500 towards the cost of the Fireworks Event on the 7th November.
- Had obtained the likely costs associated with the provision of the village CCTV.
- Had received a request from Wales High School for the Parish Council to give a donation to support promoting its global partnerships across the local community.

Monies received since last meeting.

	£
1. Mr. and Mrs. C Liddle – Donation towards Fireworks Event	500.00
2. James Dixon – Contribution received at Fireworks Event	110.00
3. Jamie Raywood – Contribution received at Fireworks Event	200.00

4. Todwick Cricket Club – Annual Fee	400.00
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Payments made since last meeting.

1. Todwick Village Hall – Meeting Room Rent	21.00
2. Haywards Horticulture – Supply and Plant Christmas Tree	394.00
3. HMRC – November Tax/NI	425.84

Payments to be made.

1. Daniel Thorpe – Oct/Nov Cleaning & Security	500.00
2. J R Walker – November Salary & Expenses	1228.78
3. Sarah Baldry – Opening Recreation Ground Entrance Gate	100.00
4. Tracy Molyneux – Repaid Cost of Cleaning Materials & Paint	29.24

Un-presented cheques

1. Warburton Signs – Fireworks Banner	60.00
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Present bank statement balances

Business Saver Account	Community Account
(Cheque Feeder)	(Cheque)
£38,800.73	£1.00
Total balance after all payments and receipts £36, 883.71	

Councillor Dixon explained the delays in the installation of the CCTV due to the difficulty in the supplier obtaining some essential parts.

Councillors Molyneux and O’Sullivan gave information on projected receipts and payments to assist the financial forecasting.

Councillor Molyneux would arrange to read the meters for the solar panels at the village hall and recreation ground and report her findings to the Clerk.

Resolved:

To delay deciding on the application by Wales High School until the financial out-turn was more certain.

The meeting was suspended at 7.25 pm

OPEN SESSION

1. Members and the other attendees discussed the problems associated with an understrength council and the difficulties experienced in recruiting new members.

Councillor O’Sullivan would add a post on social media to try to stimulate interest in joining the Council.

Norman Anderson would place a notice on the front of his property.

2. Members and the other attendees were concerned about the lack of interest shown in the village by both the RMBC Ward Councillors.

Councillor Dixon would contact Councillor Bacon and encourage his involvement.

3. Matt Baldry asked for an update on the proposed planting of a replacement Christmas tree at the entrance to the recreation ground and gave details of the arrangements made in advance of the Village Hall Christmas Fayre.

Councillor Dixon explained that all was in hand to ensure the Christmas tree was in place before the date of the Christmas celebration.

4. Norman Anderson reported on the findings of the mobile speed camera he had arranged with the police. Those identified as exceeding the speed limit would be sent warning letters.

5. Steven Cocking asked why there wasn't a speed limit on Goosecarr Lane, where vehicles regularly travelled much too fast.

Councillor Dixon gave some details of the criteria considered before limits could be imposed.

6. Tony Rusling reported that the road gullies on Kiveton Lane were again blocking up on the west side north of The Pastures

The Clerk would report to RMBC.

7. Tony Rusling thanked the Clerk for his efforts in persuading RMBC to undertake works fronting 27 The Pastures although these would not be until next financial year.

8. Steven Cocking had been speaking with someone from Hobson Nurseries who had suggested costs for the hanging baskets etc would be very much higher next year.

The Clerk advised that quotations for the work would be obtained for consideration at the January 2026 Budget Meeting.

9. Councillor Dixon gave details of his research into alternatives for providing a height barrier at the entrance to the recreation ground. This had not been budgeted for during the present financial year but detailed discussions would be held to see if this were possible.

The meeting recommenced at 9.35 pm

25/153 COMMITTEES AND ORGANISATION REPORTS

1. Councillor Dixon gave further details related to the height barrier he presently considered the most appropriate and cost worthy but would seek further details and costs from other suppliers.

25/154 GOVERNANCE MATTERS

a. Preparation of a Business Continuity Plan

Councillor O'Sullivan circulated copies of the Draft Business Continuity Plan he had prepared to date and he would be adding to it.

Members thanked Councillor O'Sullivan for his hard work.

b. Other Governance Matters

Councillor O'Sullivan recommended the Business Continuity Plan and Data Protection Documents be updated annually.

Resolved:

That the Business Continuity Plan and Data Protection Documents be updated annually.

25/155 PLANNING MATTERS

No new planning applications had been received since the last meeting.

The Clerk had contacted RMBC and been informed that planning permission would not be required should a height barrier be installed at the entrance to the recreation ground.

25/156 IT AND SOCIAL MEDIA

Councillor O'Sullivan had contacted ex Parish Councillor Carter and was now the designated Master Administrator of the Council Facebook Page. He would be developing a circulation information group via a shared file store through Microsoft office 365.

25/157 NEIGHBOURHOOD WATCH

The Clerk reported the crime statistics prepared by Norman Anderson.

Monthly Categories for Todwick

2025	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Burglary			1	1	1	2							5
Criminal Damage and Arson				1									1
Other Theft									1				1

Other Crime													
Vehicle Crime	1	1			2								4
Public Order	1		1		1	1	3	3					10
Violence and Sexual	2	3		5		2	1	1	1				15
Possession of Weapons													
Drugs					1								1
Bicycle Theft													
Shoplifting								1					1
Robbery							1						1
Anti-social Behaviour	6	4	1		1			2	1				15
Total	10	8	3	7	6	5	5	7	3				51

25/158 COUNCIL VACANCIES

No applications to join the Council had been received.

25/159 PARISH MATTERS

There were no items to discuss.

25/160 NEWSLETTER

Councillor Dixon intended publishing a newsletter in January and would include an article on the need to recruit new Council members.

25/161 DISCUSSION OF ANY ITEMS FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED

There were no items to discuss.

25/162 ITEMS FOR THE AGENDA OF THE NEXT MEETING

No items were raised.

25/163 DATE OF NEXT MEETING

Resolved:

That the next council meeting take place on Tuesday 16th December 2025 at 7.00 p.m. in Todwick Village Hall.

The meeting ended at 9.10 p.m.

..... Chairman

..... Date