

# **TODWICK PARISH COUNCIL**

## **NOTICE OF A MEETING OF THE COUNCIL**

You are hereby summoned to attend a meeting of Todwick Parish Council to be held on Tuesday 27<sup>th</sup> January 2026 commencing at 7.00 p.m. for the purpose of transacting the following business.

### **1. APOLOGIES**

To receive apologies for absence and approve reasons for absence.

### **2. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

- (a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
- (b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests

### **3. ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS**

To identify agenda items where resolutions may be moved to exclude the press and public

### **4. PARISH COUNCIL MEETINGS**

To receive and confirm the minutes of the meetings of the Parish Council held on Tuesday 16<sup>th</sup> December 2025 and 13<sup>th</sup> January 2026.

### **5. REPORT BY THE CLERK AND FINANCIAL OFFICER**

To receive and consider a report from the Clerk and Financial Officer and decide upon any action required

### **6. COMMITTEES ORGANISATION REPORTS**

To receive committee, organisation and RMBC play area reports and decide on any action required.

### **7. GOVERNANCE MATTERS**

To receive and consider reports and decide upon any action required:

- a. Preparation of a Business Continuity Plan
- b. IT Policy
- c. Asset Register
- d. Any other urgent governance matters

### **8. PLANNING MATTERS**

To consider planning applications and decide upon any response.

### **9. IT AND SOCIAL MEDIA**

To receive and consider reports and decide upon any action required.

### **10. NEIGHBOURHOOD WATCH**

To receive and consider a report on crime statistics and decide upon any action required

### **11. COUNCIL VACANCY**

To consider applications received from those wishing to become a member of the Parish Council and decide upon any action.

**12. PARISH MATTERS**

To consider reported problems in the Parish and decide upon any action required.

**13. NEWSLETTER**

To consider the publication of the Parish Council Newsletter.

**14. DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED**

To discuss and take decisions about any agenda item/s for which the press and public have been excluded

**15. ITEMS FOR THE AGENDA OF THE NEXT MEETING**

To agree on items to be included on the agenda of the next meeting of the Council

**16. DATE OF NEXT MEETING**

To agree the date, time and place of the February 2026 Council Meeting.

*The press and public will be most welcome to attend the meeting. It will not be possible for them to speak, except at 8.00 p.m., at which time they may raise issues with the Council.*

**CIRCULATION**

Councillors J Dixon, (Chairman of the Council), P O'Sullivan (Vice Chairman of the Council), Z Davis (Councillor), J Jeffrey (Councillor), T Molyneux (Councillor)  
J R Walker (Clerk & Financial Officer).

A copy of the agenda will also be made available on the Council's Website.



Clerk & Financial Officer

Todwick Parish Council

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18<sup>th</sup> December 2025