

# TODWICK PARISH COUNCIL

Minutes of the council meeting held in Todwick Village Hall at 7.00 p.m. on Tuesday 26<sup>th</sup> May 2026 at 7.00 p.m. The meeting was also the Annual Meeting.

## **Present**

Councillor Davis  
 Councillor Dixon – Chairman  
 Councillor Ellingham  
 Councillor Jeffrey  
 Councillor Molyneux  
 Councillor O’Sullivan  
 3 Members of the public  
 J R Walker – Clerk & Financial Officer

## **26/76 ELECTION OF CHAIRMAN**

### **Resolved:**

To elect Councillor Dixon as Chairman for the coming year.

## **26/77 ELECTION OF VICE CHAIRMAN**

### **Resolved:**

To elect Councillor O’Sullivan as Vice Chairman for the coming year.

## **26/78 APOLOGIES**

There were no apologies. All members were present.

## **26/79 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

(a) There were no disclosures made by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members’ Code of Conduct

(b) There were no requests for dispensations to councillors to take part in discussions and votes where they had declared disclosable pecuniary interests.

## **26/80 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS**

No items were raised.

## **26/81 PARISH COUNCIL MEETINGS**

### **Resolved:**

That the minutes of the Annual Parish Assembly and meeting of the Parish Council held on Tuesday 28<sup>th</sup> April 2026 be confirmed as accurate records and signed by the Chairman.

## **26/82 FORMATION OF COMMITTEES AND REPRESENTATION ON OTHER ORGANISATIONS**

Representations on Parish Council Committees, Other Bodies and Responsibilities were agreed:-

### Allotments

Councillor Jeffrey

### Village Hall Management Committee

Councillor Molyneux

### Recreation

Councillors Dixon, Ellingham and Molyneux

Planning

All Councillors

Emergency Planning

Councillor Dixon

Parish, Borough Council and Yorkshire Local Councils Associations Liaison

Councillor Dixon

IT and Social Media

Councillor O'Sullivan

Council Newsletter

Councillor Dixon

Public Footpaths and Highways

Councillors Davis and O'Sullivan

**26/83 REPORT BY THE CLERK AND FINANCIAL OFFICER**

The Clerk and Financial Officer reported:-

The External Auditor had acknowledged receipt of the AGAR Submission for 1025/26.

He had complained to SSE once again. They had not upheld his previous complaint of overcharging and had threatened to disconnect the electric supply at the recreation ground. Following his further complaints, a credit note had then been received acknowledging that there had been an overcharge of £1,075.69. An apology had also been received and a compensatory credit of £100 given.

The Council's laptop computer had been unusable for a short while. Councillor O'Sullivan had removed the problem and restored temporary use but also identified the need for this to be replaced. Council had undertaken an assessment of options, guided by Councillor O'Sullivan.

**Resolved:**

That Councillor O'Sullivan purchase a new laptop up to a value of £1,000

Monies received since last meeting.

	£
1. Todwick Hall Management Committee – Contribution to Works	500.00
2. Todwick Parish Bowling Club – Annual Rent	1000.00

Payments made since last meeting.

1. RMBC – Emptying of Litter Bins	223.46
2. Richard Taylor Master Locksmith – Install Lock and Supply Keys	367.20
3. Briddon Ltd – New Railings and Handrail at Village Hall	600.00
4. Kingswood Allotts Ltd – Internal Audit Fees	360.00
5. Haywards Horticulture – Various Works at Recreation Ground	1980.00
6. HMRC – May Tax/NI	425.84
7. J R Walker – May Salary and Expenses	1227.44
8. Daniel Thorpe – Cleaning and Security	250.00

Payments to be made.

Nil

Un-presented cheques

Nil

Present bank statement balances

Business Saver Account (Cheque Feeder)	Community Account (Cheque)
£30,826.54	£1.00

Total balance after all payments and receipts £30,827.54.

**26/84 COMMITTEES AND ORGANISATION REPORTS**

(a)

Members discussed the latest risk assessments received for the children's play area at the recreation ground and Lindley's Croft.

**Resolved:**

That Councillor Dixon reviewed the requirement for works to the footpath and refurbishment of the "No Dogs" sign at the Lindley's Croft Play Area.

(b)

i. Councillor Dixon reported on the offer by a parishioner to supply and plant numerous trees on Council land at no cost to the Council.

ii. Councillor Dixon reported on the prevalence of rabbits at the bowling green and elsewhere on the recreation ground.

iii. Councillor Dixon was considering options for refreshing the parking bay markings and "No Dogs" signage at the recreation ground.

iv. Councillor Jeffrey had purchased a new lock for the entrance gate at the allotments.

v. Councillor Dixon reported on the recent requirement imposed by RMBC before any item could be attached to street lighting columns. This included hanging baskets and poppies. Each column in question would be required to undergo an integrity check to ensure the columns could support the attachments. This would be required in advance and therefore annually for hanging baskets and poppies. The cost of the testing to be borne by those wishing to attach the item(s). This would amount to a significant cost for the Parish Council that had not been budgeted for in January.

Todwick and many, if not all parish councils in the Borough had objected but to no avail. It wasn't clear what action RMBC would take if attachments were made without the prior testing and he understood some parish councils were to do so. This would compromise the insurance cover and could not be supported. RMBC had offered initial financial assistance but the Parish Council had resolved not to bear this cost. Hanging baskets and poppies would not now be provided during the present financial year. The situation would be considered for future years.

**26/85 GOVERNANCE MATTERS**

(a)

The Clerk reported on the need to revise Standing orders.

**Resolved:**

That Councillors Davis, Dixon and Ellingham meet to review existing Standing Orders and report back to full Council.

(b)

No other reports were received.

**26/86 PLANNING MATTERS**

RB2026/0710

Demolition of detached garage, erection of single storey side and rear extensions, additional dormer window to front and creation of rooms in roof space including rear dormer windows at 2 Manor Way.



**26/89 COUNCIL VACANCIES**

Councillor O’Sullivan had received two informal enquires about joining the Council and would continue to discuss further with those interested.

**26/90 PARISH MATTERS**

1. Members considered the offer by a parishioner to supply and plant numerous trees on Council land at no cost to the Council.

**Resolved:**

- i. To agree in principle to the siting of trees on Council land.
- ii. That Councillor Dixon review potential sites and liaise with the parishioner.

2. Members considered the lack of responses and action by Borough Councillor Bacon.

**Resolved:**

To express the Parish Council’s deep concern at the lack of contact and assistance given to the Parish Council and parishioners by Borough Councillor Bacon.

**26/91 DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED**

There were no items to discuss.

**26/92 ITEMS FOR THE AGENDA OF THE NEXT MEETING**

No items were raised.

**26/93 DATE OF NEXT MEETING**

To agree that the next council meeting will take place on Tuesday 30<sup>th</sup> June 2026 at 7.00 p.m. in Todwick Village Hall.

The meeting ended at 9.10 p.m.

..... Chairman

..... Date