JRW/543

TODWICK PARISH COUNCIL

Minutes of the council meeting held in Todwick Village Hall at 7.00 p.m. on Tuesday 27th October 2026.

Present
Councillor Dixon – Chairman
Councillor Dennis
Councillor Ellingham
Councillor Jeffrey
Councillor Molyneux
Councillor O'Sullivan
Borough Councillor Bacon
3 Members of the Public
J R Walker – Clerk & Financial Officer

Councillor Dixon welcomed everyone to the meeting.

26/142 APOLOGIES
There were no apologies.

26/143 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS
(a) There were no disclosures made by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
(b) There were no requests for dispensations to councillors to take part in discussions and votes where they had declared disclosable pecuniary interests.

26/144 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS
No items were raised.

26/145 PARISH COUNCIL MEETINGS
Resolved:
That the minutes of the meeting of the Parish Council held on Tuesday 29th September 2026 be confirmed as an accurate record and signed by the Chairman.

26/146 REPORT BY THE CLERK AND FINANCIAL OFFICER
The Clerk and Financial Officer reported:-
Hobson Nurseries had submitted an invoice concerning the provision of hanging baskets ordered for summer 2026. The baskets had not been provided because the Parish Council had elected not to pay the cost of newly introduced lighting column testing requirements demanded by RMBC before baskets could be attached. By that stage plants had already been obtained and planted in the baskets ready for attachment to the columns. Todwick Parish Council already received a discounted charge for the baskets and although watering had not been carried out, Hobson Nurseries were seeking reimbursement of their other costs.
Councillor Dennis was an employee of Hobson Nurseries, declared an interest and did not participate in the discussions or vote.
Resolved:
a. To pay £3,326.40 inclusive of VAT to Hobson Nurseries concerning the provision of hanging baskets in 2026.
b. That the Clerk ask RMBC to advise the cost of the inspection of lighting columns from 2027.

c. To consider the future provision of hanging baskets at the January Budget/Precept Setting meeting.

Monies received since last meeting.	£
	Nil

Payments made since last meeting.

1. Todwick Village Hall – Meeting Room Hire September	21.00
2. Warburton Signs Ltd – Signs for Bonfire/Fireworks Event	66.00
3. HMRC – October Tax/NI	422.15
4. James Dixon – Repaid Purchase of Large Event Poppies	380.00
5. Daniel Thorpe – Cleaning and Security	250.00
6. R Walker – October Salary and Expenses	1268.36

Payments to be made.

1. John Jeffrey – Repaid Cost of Timber Preserver	22.58
2. Hobson Nurseries Ltd – Summer/Winter Planting etc.	3326.40
3. Hobson Nurseries Ltd – Additional Planting etc at The Pastures	300.00
4. Haywards Horticulture – Grounds Maintenance at Recreation Ground	1220.00
5. Todwick/Anston Round Table – Donation to Funds	250.00

Un-presented cheques

Nil

Present bank statement balances

Business Saver Account	Community Account
(Cheque Feeder)	(Cheque)
£39,014.30	£1.00

Total balance after all pending payments and receipts £33,896.32

26/147 COMMITTEES AND ORGANISATION REPORTS

(a) The defective picnic benches had been removed from the play area at the recreation ground. Councillor Dixon and the Clerk had been discussing the long-term requirements to maintain a play area at this site. Much of the equipment would likely require significant refurbishment or replacement and the Parish Council would need to consider future expenditure on this area at the January budget meeting.

(b)

i. Councillor Dixon referred to the report from Daniel Thorpe concerning muddy football boots being washed and causing problems in the shower area at the sports pavilion. It was difficult to attribute blame for this but in any event he would try and arrange a meeting with users to discuss this and other matters of mutual interest/concern. Meanwhile he would make arrangements for the shower drains to be professionally cleaned.

ii. Councillor Molyneux reported on the situation with hirings of the football facilities and the receipt of income from users.

iii. Councillor Dixon had obtained three quotations from private companies for the supply and two-weekly emptying of a 660 litre, wheeled and lockable litter bin to be sited at the recreation ground. A further quotation had been received from RMBC. Compliance with matters such as the requisite Duty of Care Certificate, Waste Carrier licence, etc would all be complied with.

Resolved:

To accept the quotation received from Affordable Waste Ltd. for a two-year contract to supply and two-weekly emptying of a 660 litre, wheeled and lockable litter bin at the recreation ground.

iv. Members discussed rust identified on the resting post at the height barrier at the entrance to the recreation ground. Councillors Dixon, Ellingham and Jeffrey would obtain the necessary materials and treat the whole of the post before the onset of winter.

v. Councillor O'Sullivan had identified problems with the access chamber lid to the CCTV control box sited near the entrance to the recreation ground. The Clerk would report to RMBC.
(c) Councillor Jeffrey reported on monetary receipts and payment related to the Goosecarr Lane allotments. Although he was not recommending the site ought to be provided at no overall cost to the Parish Council he did recommend that existing rents should be increased.
Members discussed the advantages and potential risks of doing this and comparisons were made with charges made by adjacent councils.
The Clerk would provide any information held on record concerning the notice period to be given for any increase.
Resolved:
To place an appropriate item on the agenda for the November meeting.

26/148 GOVERNANCE MATTERS
(a)
Councillor Dixon reported that the meeting to consider the revision of Standing Orders had not been held but it was likely the recommendation would be to adopt the National Associations of Local Councils Model Standing Orders, subject to some specifically appropriate amendments.
(b)
Members discussed the RMBC Community Governance Review First-stage consultation responses and draft recommendations. At present the recommendation was to retain the current arrangements for Todwick Parish Council and no further consultation was required/planned.
Councillor Dixon was aware that one aspect that could be reviewed was existing parish boundaries. For historical reasons, Todwick Parish extended west of the motorway and it may now be appropriate for changes to be made.
The Clerk would email a plan showing the existing extent of the parish boundary to members.

26/149 PLANNING MATTERS
No new planning applications had been received since the September meeting.

26/150 IT AND SOCIAL MEDIA
Councillor O'Sullivan had paid the Business Hosting Charge at a cost of £263.87 inclusive of VAT. He would let the Clerk have the related documentation.
Resolved:
To repay Councillor O'Sullivan the annual Business Hosting Charge.

The meeting was suspended at 7.55 pm

OPEN SESSION
The following matters were discussed:
1. Following a suggestion it was agreed that the MUGA be locked to keep it in good order over the winter period.
2. Borough Councillor Bacon was thanked for the part he had played in finally ensuring carriageway patching works were completed at The Pastures.
3. The previously reported potentially dangerous dead tree branch overhanging the footway on Goosecarr Lane still hadn't been attended to.
The Clerk would again report to RMBC.
4. Weeds were growing through the footway surface on Goosecarr Lane.
The Clerk would report to RMBC.
5. Tree branches were overhanging the western footway on Kiveton Lane between "The Lodge" and the A57 Roundabout.
The Clerk would report to RMBC.
6. Moss was a problem on all shaded areas of footway throughout the village.
The Clerk would report to RMBC.

7. An enquiry was made as to whether any progress had been made concerning the replacement or improvement of the Parish Council Notice Board.
Councillor Dixon advised that this was being looked into but no firm action had yet been taken. The item would be discussed later in the meeting under the appropriate agenda item.
8. Two of the entrance signs to the village had been refurbished and the third removed from its post to be repainted. The bottom of the post had some rot and consideration should be given to replacing this before re-attaching the sign.
It had been decided that removing the bottom 150 mm of the post and then treating the post with preservative would be sufficient and save the cost of buying a new oak post. Councillor Jeffrey had already acquired the preservative and this would soon be applied.
9. The Todwick and Anston Round Table would be attaching the large event poppies to street lightning columns on Saturday 31st October and removed on Saturday 14th November.
10. The Todwick and Anston Round Table would be taking "Santa's Sleigh" around various local villages, including Todwick on the 17th December. 10% of funds obtained were retained for needs such as insurance, fuel, etc with the remaining 90% being donated to local charitable works. The Sleigh required significant refurbishment. Any financial support the Parish Council could give would be very much appreciated.

The meeting recommenced at 9.00 pm

26/151 NEIGHBOURHOOD WATCH
The Clerk reported the crime statistics prepared by Norman Anderson:
Monthly Categories for Todwick

2026	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Burglary	1		1				1						3
Criminal Damage and Arson			2	1	1		1	2					7
Other Theft	1												1
Other Crime				1			1						2
Vehicle Crime	1			1		1		1					4
Public Order			1	1	2	1		1					6
Violence and Sexual	5		2		2	1	1	2					13
Possession of Weapons													
Drugs			1										1
Bicycle Theft													
Shoplifting													
Robbery					1								1
Anti-social Behaviour		2	2	2	4	2	1						13
Total	8	2	9	6	10	5	5	6					51

26/152 COUNCIL VACANCIES
Councillor Molyneux offered her resignation from the Parish Council to take effect immediately following the conclusion of the meeting. She would pass all the details concerning hirings at the recreation ground and all other information she had available to Councillor Dixon. She would remain a member of the Village Hall Management Committee but a new Councillor would need to be elected to represent the Parish Council on the Committee.
Resolved:
a. That the Clerk inform RMBC of the vacancy created by the resignation of Councillor Molyneux and ensure compliance with the necessary casual vacancy procedures.
b. To thank Councillor Molyneux for her significant contribution to the work of the parish council and the community.
c. To agree Parish Council representation on the Village Hall Management Committee at the November council meeting.

26/153 PARISH MATTERS
(i) Members discussed the assistance to be given by Todwick and Anston Round Table in attaching and removing poppies, its local charitable work and the need to refurbish "Santa's Sleigh".
Resolved:
To donate £250 to Todwick and Anston Round Table

(ii) Councillor O'Sullivan gave details of his attendance at the recent RMBC CAP meeting.

(iii) Councillor Dixon discussed arrangements for the the bonfire and fireworks display on the 6th November. Members would meet at 9.30 am to build the bonfire. The gates would be opened at 6.00 pm. The less noisy firework display suitable for the younger children would commence between 7.30 to 7.45 pm and the main display between 8.30 and 9.00 pm. Members would meet at 10.00 am the following day to tidy the site in preparation for normal use.

(iv) Councillor Dennis reported that James Trever had offered to supply the Parish Council with a rooted Christmas tree suitable for planting at the recreation ground.
Resolved:
To accept the generous offer of a free Christmas tree made by James Trever.
Councillor Dennis would plant the tree and thank Mr. Trever for his generosity.

(v) Councillor Dixon referred to his eventual retirement from the Parish Council and the need for others to begin to undertake the work he presently carried out.

26/154 NOTICE BOARD
Councillor Dixon would make enquiries as to the optimum way of upgrading the Parish Council notice board.

26/155 DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED
There were no items to discuss.

26/156 ITEMS FOR THE AGENDA OF THE NEXT MEETING
1. Parish Council representation on the Village Hall Management Committee
2. Allotment Rents
3. Possible Amendments to the Parish Boundary

26/157 DATE OF NEXT MEETING
Resolved:
That the next council meeting take place in Todwick Village Hall at 7.00 pm on Tuesday 24th November 2026.

The meeting ended at 9.58 p.m.

……...……..... Chairman

……..... Date